

Business Box 3 Owin Road LE3 1HR Leicester

email:infoemstaffing@gmail.com m:07851205434 /t:01162795194

Application for Employment:

The information disclosed within this application form may be used in conjunction with a DBS Enhanced Disclosure Application.

Please fill in the application form, in black ink.

Position Applied for:	
Personal Details	
Tittle Mr/Mrs/Miss	
Surname	Marital Status
Forename(s)	Date of birth
Previous Names	Mob Number
Preferred name	Tel Number
Your email address	Contact Address
Work /other	
telephone	
Nationality	
Country of birth	Post code
Work Permit No	
(If applicable)	
National Insurance Number	
Do you hold a full	
U.K driving Licence?	
Do you have the use of a car?	

Next of Kin

Full Name	
Relationship	
Home Address	
	Postcode
Home Telephone	Mobile

Employment History (Most recent first)
Please give a full and continuous employment history since leaving full time education explaining any gaps or breaks.

Start Date	Finish Date	Position Held	Employer Name and Address	Reason for Leaving

Please attach additional sheets if needed

<u>Professional Qualification</u>
Please enter in the sections below, only qualifications relevant to the position for

which you are applying.		
NMC Pin Number	Part Register	Expiry Date
Qualifications	Date Obtained	Place of Training
Qualifications	Date Obtained	Trace of Training
EDUCATIONAL QUALIF	ICATIONIC	
EDUCATIONAL QUALIF		
Name and Address of School	Year attended	Results / Grade obtained

Do you have any formal training in care?

Training done	Date obtained	Expiry Date

Reference:

Please supply the details of at least two referees of which, one must be your current or most recent employer. Reference will be sought upon receipt of this application.

Full Name
Profession/Position
Tel Number
Mob Number
Email address
Address
Postcode
Full Name
Profession/Position
Tel Number
Mob Number
Email address
Address
Postcode
Full Name
Profession/Position
Tel Number
Mob Number
Email address
Address
Postcode
If anniving for this position as a secondary income, responsibility is placed as year the same income.
If applying for this position as a secondary income, responsibility is placed on you the applicant to
seek authorisation where necessary.

If your application is successful when would like to commence work.

Rehabilitation of Offenders Act 1974

By virtue of the rehabilitation of offenders' act 1974 (Exceptions order 1975), the provisions of section 4.2 of the rehabilitation of offenders Act 1974 do not apply to any employment which is concerned with provision of health services and which is of such a kind as to enable the holder to have access to persons on receipt of such services in the course of his normal duties. Your answer to the following questions should include any 'spent' convictions.

Have you ever been convicted of a criminal offence? If Yes please details including dates	Yes	No	
I have answered the above questions honestly and physical or mental disability, which may affect my w	orking capac	ity. I realised that any	

false or incomplete statement on my part will render me liable to disciplinary action or dismissal. I also understand that my details will be submitted for a check by the Disclosure Bureau Service.

I agree to comply with the current Health and Safety at Work Act.

It is a condition of employment that you work flexibly in accordance with the requirements of the Company. Accordingly, if accepted and employed you acknowledge that there may be periods when no work is available and the Company has no obligation to provide an employee with any work or to provide with any minimum number of hours in any day of the week.

Signed	Date
Olgi lou	Dalc

Please detail any further information you wish to put forward in support of your application.	
I declare that the above information is true. I understand that any job offers made on	
the basis of untrue or misleading information may be withdrawn or my employment is	
terminated.	
tominateu.	
SignedDate	

Bank Details Form

Name	
Address	
	0510000
Bank Details	
Name of account holder	
Account number	Sort Code
Name of bank	
Other details	
Your Signature	

EQUAL OPPORTUNITIES POLICY

The company E.M Staffing is opposed to discrimination on any grounds. In particular, we oppose discrimination on the grounds of race, religion, ethnic origin, sex, sexuality, marital status, disability or age. E.M Staffing is committed to ensuring that ability and potential for the job are criteria used for all staff selection.

Monitoring

The company has adopted the provision contained it the code of Practice published by the Equal Opportunities Commission for Racial Equality and the Code of Practice published by the Equal Opportunities Commission that employers should regularly monitor the effects of selection divisions to assess whether equal opportunities is being achieved. For this purpose, you are asked to complete and return this form with application form. This information is for statistical reasons only and will be treated as confidential.

APPL	ICANT FULL NAME			
Post a	applied for:		Location	
My sex	, ie			
IVIY SEA		IV		
	Male		Single	
Other	Female		Married	
ETHINIC	CITY			
White				
	British Irish Other			
Mixed		В	Black or Black British	
	White & Black Caribbean White & Black African White & Asian Other	Д	Caribbean African Other	
Asian o	or Asian British	Chinese of	or Other Ethnic Group	
	Indian Pakistani Bangladeshi Other		Chinese Other	

Registration Requirements	
Birth Certificate	
Marriage Certificate / Civil Partnership Certificate	
Evidence of Current Address	
Up to Date Utility Bill	
Council Tax Statement	
Bank Statement / Mortgage Statement	
National Insurance Number	
passport size photographs	
Certificate of Qualifications	
Educational Qualifications	
Professional Qualifications	
Certificates of Training Undertaken	
Work Permit / Visa - Must be provided	
Student Permit / Visa - Must be provided	
Passport	
Driving Licence (requirement for support workers carrying clients in their cars)	
Vehicle M.O.T Certificate (requirement for support workers carrying clients in their cars)	
Vehicle Insurance Certificate (requirement for support workers carrying clients in their cars)	